

2026 – 2027 Payroll Schedule

These dates are subject to change with the state holiday schedule, unexpected campus closings, etc.

Please submit pay action forms, termination forms and changes as early as possible to allow time for processing. Pay action forms and changes received after the payroll has been processed, will be processed on the following payroll.

	PAYROLL	DUE TO HR BY NOON ON:	PAY PERIOD	PAY DATE
July 2026	Payroll Changes <i>Pay Action, Term, W4, Direct Deposit, 403b/457, etc.</i>	7/1/2026	Documents received after payroll is processed, will process the following month.	NA
	Monthly Timesheets/Leave of Absence	8/3/2026	7/1 – 7/31	7/31/2026
	Student Timesheets	8/3/2026	6/30 – 7/31 (Max hours: 177.5)	8/12/2026
	Hourly Timesheets	7/16/2026	6/16 – 7/15 (22 days in pay period)	7/27/2026
August 2026	Payroll Changes <i>Pay Action, Term, W4, Direct Deposit, 403b/457, etc.</i>	8/3/2026	Documents received after payroll is processed, will process the following month.	NA
	Monthly Timesheets/Leave of Absence	9/1/2026	8/1 – 8/31	8/31/2026
	Student Timesheets	8/31/2026	8/1 – 8/28 (Max hours: 120)	9/11/2026
	Hourly Timesheets	8/17/2026	7/16 – 8/14 (22 days in pay period)	8/27/2026
September 2026	Payroll Changes <i>Pay Action, Term, W4, Direct Deposit, 403b/457, etc.</i>	9/1/2026	Documents received after payroll is processed, will process the following month.	NA
	Monthly Timesheets/Leave of Absence	10/1/2026	9/1 – 9/30	9/30/2026
	Student Timesheets	9/30/2026	8/29 – 9/29 (Max hours: 84)	10/9/2026
	Hourly Timesheets	9/16/2026	8/15 – 9/15 (22 days in pay period)	9/25/2026
October 2026	Payroll Changes <i>Pay Action, Term, W4, Direct Deposit, 403b/457, etc.</i>	10/1/2026	Documents received after payroll is processed, will process the following month.	NA
	Monthly Timesheets/Leave of Absence	11/2/2026	10/1 - 10/31	10/30/2026
	Student Timesheets	11/2/2026	09/30 – 10/30 (Max hours: 84)	11/12/2026
	Hourly Timesheets	10/13/2026	9/16 – 10/12 (19 days in pay period)	10/27/2026
November 2026	Payroll Changes <i>Pay Action, Term, W4, Direct Deposit, 403b/457, etc.</i>	11/02/2026	Documents received after payroll is processed, will process the following month.	NA
	Monthly Timesheets/Leave of Absence	12/1/2026	11/1 – 11/30	11/30/2026
	Student Timesheets	12/1/2026	10/31 – 11/30 (Max hours: 72)	12/11/2026
	Hourly Timesheets	11/10/2026	10/13 – 11/9 (20 days in pay period)	11/24/2026
December 2026	Payroll Changes <i>Pay Action, Term, W4, Direct Deposit, 403b/457, etc.</i>	12/1/2026	Documents received after payroll is processed, will process the following month.	NA
	Monthly Timesheets/Leave of Absence	1/4/2027	12/1 - 12/31	12/23/2026
	Student Timesheets	12/11/2026	12/1 – 12/10 (Max hours: 32)	1/12/2027
	Hourly Timesheets	12/7/2026	11/10 – 12/4 (19 days in pay period)	12/23/2026

PAYROLL		DUE TO HR BY NOON ON:	PAY PERIOD	PAY DATE
January 2027	Payroll Changes <i>Pay Action, Term, W4, Direct Deposit, 403b/457, etc.</i>	1/04/2027	Documents received after payroll is processed, will process the following month.	NA
	Monthly Timesheets/Leave of Absence	2/1/2027	1/1 - 1/31	1/29/2027
	Student Timesheets	2/1/2027	12/11 – 1/29 (Max hours: 160)	2/12/2027
	Hourly Timesheets	1/15/2027	12/5 – 1/14 (29 days in pay period)	1/27/2027
February 2027	Payroll Changes <i>Pay Action, Term, W4, Direct Deposit, 403b/457, etc.</i>	2/1/2027	Documents received after payroll is processed, will process the following month.	NA
	Monthly Timesheets/Leave of Absence	3/1/2027	2/1 – 2/28	2/26/2027
	Student Timesheets	3/1/2027	1/30 – 2/26 (Max hours: 80)	3/12/2027
	Hourly Timesheets	2/15/2027	1/15 – 2/12 (21 days in pay period)	2/26/2027
March 2027	Payroll Changes <i>Pay Action, Term, W4, Direct Deposit, 403b/457, etc.</i>	3/1/2027	Documents received after payroll is processed, will process the following month.	NA
	Monthly Timesheets/Leave of Absence	4/1/2027	3/1 – 3/31	3/31/2027
	Student Timesheets	3/31/2027	2/27 – 3/30 (Max hours: 68)	4/12/2027
	Hourly Timesheets	3/11/2027	2/13 – 3/10 (18 days in pay period)	3/26/2027
April 2027	Payroll Changes <i>Pay Action, Term, W4, Direct Deposit, 403b/457, etc.</i>	4/1/2027	Documents received after payroll is processed, will process the following month.	NA
	Monthly Timesheets/Leave of Absence	5/3/2027	4/1 - 4/30	4/30/2027
	Student Timesheets	4/30/2027	3/31 – 4/29 (Max hours: 88)	5/12/2027
	Hourly Timesheets	4/16/2027	3/11 – 4/15 (26 days in pay period)	4/27/2027
May 2027	Payroll Changes <i>Pay Action, Term, W4, Direct Deposit, 403b/457, etc.</i>	5/3/2027	Documents received after payroll is processed, will process the following month.	NA
	Monthly Timesheets/Leave of Absence	6/1/2027	5/1 – 5/31	5/28/2027
	Student Timesheets	6/1/2027	4/30 – 5/31 (Max hours: 138)	6/11/2027
	Hourly Timesheets	5/17/2027	4/16 – 5/14 (21 days in pay period)	5/27/2027
June 2027	Payroll Changes <i>Pay Action, Term, W4, Direct Deposit, 403b/457, etc.</i>	6/1/2027	Documents received after payroll is processed, will process the following month.	NA
	Monthly Timesheets/Leave of Absence	7/1/2027	6/1 – 6/30	6/30/2027
	Student Timesheets	6/30/2027	6/1 – 6/29 (Max hours: 160.5)	7/12/2027
	Hourly Timesheets	6/16/2027	5/15 – 6/15 (22 days in pay period)	6/25/2027
July 2027	Payroll Changes <i>Pay Action, Term, W4, Direct Deposit, 403b/457, etc.</i>	7/1/2027	Documents received after payroll is processed, will process the following month.	NA
	Monthly Timesheets/Leave of Absence	8/2/2027	7/1 – 7/31	7/30/2027
	Student Timesheets	8/2/2027	6/30 – 7/30 (Max hours: 164.5)	8/12/2027
	Hourly Timesheets	7/16/2027	6/16 – 7/15 (22 days in pay period)	7/27/2027