# Southwestern Staff Council Minutes

# April 8, 2015

**Present:***, Claudio Brigueda, Kirk Fast, Debbie Flaming, Janet Grabeal, Mallory Hankins, Kathy Megli, Glenda Printz, Jessica Smith, Justin Weathers* ***Not present****: Jamie Collins, Michael Kluver, Tommy McDaniel, Nancy Sanders*

1. Call to Order – Kathy Megli– 9:34 am
2. Approve March’s Minutes – *Previously Emailed*
   * The March 11, 2015 minutes were presented via email prior to the meeting.
     + One change made to item 5, bullet 3.
     + Kirk Fast motioned to approve the minutes with the change, seconded by Janet Grabeal. Approved by majority vote.
3. Update on Focus Groups *– Michael Kluver*
   * Michael could not attend the meeting, update will be given at next meeting.
4. Update on Spring Outing - *Kirk Fast*
   * The lake has been reserved for both June 4th or 5th.
5. Update on Craft Show Fundraiser *– Debbie Flaming*
   * We have gotten several requests for applications.
   * 3 clubs have expressed interest in doing a kid’s booth.
   * We have received 2 payments.
   * A flyer will be made and hung around town, passed out at crafts shows, and posted to facebook..
   * CAB will attend and help. We will give them a booth for free.
   * Jessica and Kathy will go back to the radio station on August 19th to promote attendance.
   * Kathy needs 9-11 SWOSU shirts to have a quilt made to auction off.
6. New Business
   * No new business

1. Meeting Adjournment – 10:00 am
   * Debbie Flaming motioned to adjourn, seconded by Claudio Brigueda. Approved by majority vote.

## Next SSC meeting – May 13, 2015.

Assignments

* Data from the Focus Group Committee will be brought to the next meeting.