

## Southwestern Staff Council Minutes

June 8, 2016

**Present: Members:** Kirk Fast, Kathy Megli, Casey Merryman, Janet Slagell, Rhonda Waters, Shirley Venable, Debbie Flaming, Nancy Sanders

**Not present:** Michael Kluver, Claudio Briguada, Melanie Miller, Josh Rosser, and Rick Dahlgren

Call to Order – Kirk Fast 9:36 am

### May Minutes

- The draft of the May minutes were emailed to council members on May 12, 2016. Shirley made the motion to approve the minutes and a 2<sup>nd</sup> by Debbie. Approved by majority vote.

### Treasurer's Report

- Debbie reported that no new charges have been made to the accounts.

### Old Business

- Bulldog Bazaar – Shirley reported that we currently have 13 vendors already committed to the event. Sending confirmation to vendors once payment is received. Have sent out vendor invitations through emails and through the Weatherford Chamber. Planning to have the fire chief do a safety walk through on the Friday afternoon of the event. The next step is to form committees to oversee different areas of the event. Tara, Shirley's daughter, is building a Facebook page for the event. Need to determine if we will have a booth at Organizational Fair or provide a handout for the Dean of Student's packet.
- SSC Newsletter – Janet is preparing the next quarterly newsletter to go out in June. Waiting on an update report from President Beutler. Need permission from scholarship recipients to release their names.

### New Business

- Executive Council Meeting – Staff Council now has a position on the Executive Council  
Kirk reported from the meeting a proposed tuition increase. Reserves have been spent to counter the lack of funding from the state. A recommendation has been made by Tom Fagan for a raise to staff in FY 18. 3 committees are being created to look at inefficiencies and ways to improve revenue that will start working July 1, 2016 and presenting proposals by Oct 1, 2016.
- Administrative Council Meeting – Shared information with them about SSC's Bulldog Bazaar and the scholarships awarded.
- There were Meet and Greets for 3 candidates for VP of Finance earlier in June
- Ideas for Staff Events – Rhonda suggested an outdoor movie viewing party

Adjourned – 10:27 am

Kathy made a motion to adjourn the meeting and a 2<sup>nd</sup> by Shirley.

Dates to Remember

July 13, 2016 - next monthly SSC Meeting – Stafford 201

Action Items

Foundation Donations **Debbie** send link for form to **Kirk**

**Shirley** get list of newspapers that release was sent to. Send to **Kirk**

**Debbie** email scholarship recipients for permission to publish their names.

**Kirk** investigate the cost of Staff Council sponsoring a showing of a movie.