

Southwestern Staff Council Minutes

January 11, 2017

Present: Members: Kirk Fast, Claudio Brigueda, Josh Rosser, Kathy Megli, Casey Merryman, Shirley Venable, Nancy Sanders, Michael Kluver, Debbie Flaming, Rick Dahlgren, and Janet Slagell

Not present: Melanie Miller

Call to Order – 9:32 am

Minutes

- The draft of the Dec minutes were emailed to council members on Jan 4, 2017. Kathy made the motion to approve the minutes with the correction and a 2nd by Rick. Approved by majority vote.

Treasurer's Report

- Debbie reported that the primary account currently has \$7,344.27. December transaction was Coffee with the President - \$100.00. Scholarships awarded in the spring, \$1,250, will be withdrawn from the primary account later in the semester. The foundation account currently has \$169.28 after \$240 in gift cards for years of service awards at the Staff Appreciation Breakfast.

Old Business

- Benefits Committee – Retirement fund options – Michael shared a brief overview of previously discussed staff retirement fund options. David Misak shared background information on the Oklahoma Teachers Retirement System and potential options moving forward. More information needs to be researched and discussed before moving forward.
 - Volunteers will make up a Staff Benefits Committee. To include: Michael Kluver, Kirk Fast, Kathy Megli, Rick Dahlgren, and Shirley Venable. Others are welcome.

New Business

- David Misak mentioned the importance of filling out the health assessment on BlueCross BlueShield for the \$250 off an individual deductible. This needs to be completed before any claims are filed to guarantee applicability.
- Report on Executive Council & Adm Council Meetings
 - Analyzing the state budget, more information will be known in February.
 - Campus computer system, PX, is looking at being updated and will be a large financial investment. Some of the storage would be located off-site.
 - Spring enrollment is up 1.9% and hours are up 2.2%.
 - Health and Wellness – Walking Works is planned for the spring semester and Weight Watchers is still in the works.
 - Title 9 training needs to be completed by all employees.
 - Mileage rate has decreased from \$0.54 in 2016 to \$0.535 per mile in 2017.

- Recycling Initiative – Staff Council has been asked by Administration to consider becoming the liaison on campus for paper recycling. After a brief discussion on the ways that staff council could assist.
 - Debbie made a motion that staff council agree to actively pursue ways to increase paper recycling efforts on campus. Shirley seconded the motion. Approved by majority vote, Josh voted nay.
- Staff event discussion - Tabled

Adjourned – 10:51 am

Micheal made a motion to adjourn the meeting and a 2nd by Kathy.

Dates to Remember

February 8, 2017, 9:30 – Staff Council Meeting, STF 201
TBD - Coffee with the President