

## **SSC Council Meeting – December 13, 2017**

Meeting was called to order at 9:32 AM.

A change to the previous month's meeting was suggested. It was to remove the sentence concerning 3.2 percent budget cut. Shirley Venable made the motion to accept the minutes with the change and Kirk Fast Seconded the motion.

Treasurer's report: \$6, 380.84 in the regular account and \$229.66 in the foundation account.

Staff Handbook Changes:

Changes on Page 17 of the staff manual: Sick leave will be paid for 60 consecutive work days or 960 hours in a rolling year.

If you have no leave SWOSU will pay the employee insurance. If you have spouse and dependents the employee must pay the premiums on them.

Holiday revision: If you are on unpaid leave you are not eligible for Holiday Pay.

Personal days: We currently get 3 personal days that can only be used when AL is exhausted. The personal leave days are taken from sick leave. Administration was suggesting we drop the personal days.

A motion was made to keep personal leave as is at this time by Kirk Fast and second by Rick Dalgren.

SWOSU is looking at a Carpool network program as a possible benefit.

Diane Fitzsimmons has been nominated as member at large for SSC council. She was voted in as SSC council member.

The Secretary position is open at this time. Brian Lewis was nominated. Debbie Fleming made the motion to accept Brian and Rick Dalgren seconded the motion. Brian was voted in as Secretary.

The scholarship committee will meet and set up criteria for awarding scholarships. They will give an update at the next meeting.

Kirk fast made a motion to adjourn the meeting and Denise Willis seconded. Meeting was adjourned.