

Southwestern Staff Council Minutes

March 8, 2017

Present: Members: Kirk Fast, Claudio Brigueda, Josh Rosser, Kathy Megli, Casey Merryman, , Nancy Sanders, Michael Kluver, Melanie Miller, Debbie Flaming, Rick Dahlgren, and Janet Slagell

Not present: Shirley Venable

Call to Order – 9:01 am

Minutes

- The draft of the Feb minutes were emailed to council members on Feb 23, 2017. Kathy made the motion to approve the minutes and a 2nd by Michael. Approved by majority vote.

Treasurer's Report

- Debbie reported that the primary account currently has \$6,224.27. The foundation account currently has \$211.61.

Old Business

- Benefits Committee – Retirement fund options
 - Michael shared a brief review of previously discussed staff retirement fund options and answered questions about the proposal.
 - Michael and Kirk will meet with Brenda Burgess next week to discuss the plan from an Administrative and Finance position.
 - Goal is to provide staff questionnaires, focus groups, public presentations, and potentially implement new policy July 1, 2017.
- Paper Recycling
 - Kirk has contacted representation from campus, physical plant, Weatherford Recycling Council and the Weatherford Recycling Center to jointly write policy for the University.
 - Committee volunteers included Janet, Claudio, Kathy, and Rick. Meeting of committee will be Wednesday March 22 at 9:30 in the library.

New Business

- Report on Executive Council & Adm Council Meetings
 - HB 1172 is a proposal to allow Faculty to opt out of the Oklahoma Teachers Retirement Fund. Indicates that others are addressing options as well.
 - Administration is planning to rename several buildings on campus and looking for suggestions.
 - Zero Card presentations were well attended
 - SWIM will be on campus March 23, 2017
 - Sayre Campus Graduation is May 4th

- Weatherford Campus Graduation is May 6th
- CAB Staff Appreciation will be April 13, 2017
- Staff Outing
 - Lunch cookout proposed for April 26th or 27th. Estimate feeding 200 people. Kathy is going to investigate cost of catering from campus. Janet and Debbie will investigate cost of purchasing and preparing food ourselves.
- Coffee with the President
 - Checking on dates available
 - Discussed potential topics that could be covered, including CUPA and the plans for staff salary raises
- Other new business
 - Social media presence – need to discuss different ways to keep staff informed of our current projects and proposals

Adjourned – 9:47 am

Kathy made a motion to adjourn the meeting and a 2nd by Claudio.

Action Items

Michael and Kirk – Prepare to present information from meeting with Brenda at next council meeting

Kathy – Investigate cost of catering from campus for 200 people

Janet and Debbie – Investigate cost of purchasing and preparing food for 200 people

Dates to Remember

April 12, 2017, 9:30 – Staff Council Meeting, STF 201

TBD - Coffee with the President

April 26th or 27th - Staff Cookout