

Southwestern Staff Council Minutes

May 10, 2017

Present: Members: Kirk Fast, Claudio Brigueda, Shirley Venable, Kathy Megli, Casey Merryman, Michael Kluver, Melanie Miller, Josh Rosser, Rick Dahlgren, and Janet Slagell

Guests: Brenda Burgess and Doug Misak

Not present: Nancy Sanders, Debbie Flaming

Call to Order – 9:30 am

Minutes

- The draft of the April minutes were emailed to council members on April 11, 2017. Approved by majority vote.

Treasurer's Report

- Debbie was unable to attend, but Kirk reported that bill for Coffee with the President and Staff Picnic were received and processed.
- Report Tabled

Old Business

- Benefits Committee – Retirement fund options
 - Michael shared a brief review of progress on the previously discussed staff retirement fund options
 - Brenda Burgess and David Misak shared their experience thus far, included tentative plans for an investment education seminar on June 6 for staff. 2 presentation from VOYA giving a detailed explanation on investment options as well an opportunity for Staff Council and Administration to present to staff the proposed option for their retirement benefits.
 - Multiple steps and levels of administration still have to approve the proposal, but everyone feels confident that the proposal will move forward.
 - Upon further discussion, it was determined that all council members need to include “potential” when referring to benefits under the new plan.
 - The Staff Council Benefits committee will meet next week to further discuss terminology for the presentations.
 - Council will have a special meeting for June 6, TBA, to share details about the plans for the presentations.
- Staff Outing
 - Everyone reported a positive turn out to both event held in April. Consensus was 120 – 150 attended the Staff Picnic in the Student Union Ballroom. Food was great and it was

Final

agreed that we should do it again. Suggestion was made to potentially offer working with Faculty Senate to host a joint picnic in the future.

- Coffee with the President was well attended as well.

New Business

- New SSC member recruitment
 - Multiple names were suggested for the 3 currently vacant. 1 in Administration and 2 At Large.
 - Consensus was to send out a mass email inviting staff to fill out an application and further discuss any candidates we would like to seek out if they haven't applied when we have the special meeting to discuss benefits presentation.
 - Claudio will be leaving SWOSU at the end of July to move to Austin, TX, which will leave a 4th vacancy at that time.

Adjourned – 10:42 am

Kathy made a motion to adjourn the meeting and a 2nd by Janet.

Action Items

Kirk – prepare email with Council Application

Dates to Remember

May 15, 2017 – Staff Council Benefits Committee Meeting, TBA

TBA – Staff Council Review Meeting before benefits presentation, TBA

June 14, 2017, 9:30 – **Staff Council Meeting**, STF 201