



STUDENTS WITH DISABILITIES
EXAM REQUEST FORM

Date test is to be given Today's Date
Students name ID#
Instructor's name Course name

ACCOMMODATIONS

Test to be administered between the times of* and

Class test time allotted ADA student's test time allotted

Notes allowed: Yes (if yes, specify) No

Books allowed: Yes (if yes, specify) No

Calculator allowed: Yes (if yes, specify) No

Student must Provide Scantron: Yes No

Other Accommodations:

Special instructions for administering the exam:

Leave completed exam In Dept. Mail box Other (specify)

Note:

- Office hours: Monday through Friday - 8:00 a.m. until 5:00 p.m.
Please take test(s) to the Dean of Students office (Stafford 214).
Complete one form for each exam to be administered.
It is the students responsibility to schedule test with the Dean of Students office in a timely fashion (774-3767)

*If not taken within the specified time, test will automatically be returned to the instructor's departmental mailbox and it will be up to the student, with permission of the instructor, to reschedule the test for another time.

Test Administered by: OFFICE USE ONLY